



Solutions Engineering /NES Coronavirus

WE ARE STILL OPEN; IT IS BUSINESS AS USUAL (23/03/20)

We are continuously monitoring the rapidly changing situation regarding business-critical areas. We are pleased to confirm that so far there have been no suspected or confirmed cases of an infection with the coronavirus in the Solutions Engineering/NES workforce.

Employees are instructed not to come to work if they feel ill. If they suspect a possible coronavirus infection, they are required to contact their doctor or the local coronavirus center and inform their manager.

In addition, we have increased the cleaning processes and provided disinfectants for all staff/visitors at entry/delivery areas. Entry to all premises is now restricted

Please observe all recommended hygiene instructions to limit spread of virus

- Wash your hands regularly with soap under running water, for at least 30 seconds.
- Use hand sanitizers when no washing facilities are available.
- Cough and sneeze into your elbow.
- Don't shake hands, hug or kiss when greeting business contacts.
- Maintain distance from people who are visibly ill, roughly 1–2 meters.
- Avoid touching your eyes, nose and mouth.

Please do not risk infecting other individuals

- If you are sick or feel ill, remain at home.
- If you encounter an infected colleague, ask them to phone a doctor and to remain at home.

Please restrict all business travel and customer/supplier visitors to the absolute minimum:

- Journeys for non-essential reasons such as training courses will be cancelled
- Skype when possible
- limit the number of people involved in any meetings to essential members of staff only
- Before travelling, check any relevant travel information.

If you have any queries, please call us on 01782 657000

Regards

Neil Eldershaw

Managing Director